



## **2018 Caddie Information and Registration**

**Golf Shop Phone: (847) 304-2810**

**Mike Weiler, PGA  
Head Golf Professional**

**Ken Mattini  
Caddie Operations Manager**

**Dear Caddie:**

**On behalf of our board of investors, membership and staff I am delighted to welcome you to the Club at Wynstone and what will be a memorable summer!**

**The Club at Wynstone was established in 1988 and opened for play on July 3<sup>rd</sup>, 1989. On this memorable Opening Day, course designer Jack Nicklaus shot a 65 from the back tees to establish a Course Record that still stands today nearly 30 years later. The high standard of golf that Mr. Nicklaus established during his playing career is the same standard that he put into his Club at Wynstone Signature Design. It remains to this day his only Signature Design in Illinois and is widely regarded as one of his best.**

**Consistent with the high standards of the golf course and private residences surrounding it, our caddie program has developed into an extremely important component for our member's golf experience. Since 1989, The Club at Wynstone has had 9 Western Golf Association Evans Scholars winners providing these fortunate individuals with a full scholarship to strong selection of major universities. We look forward to continuing this tradition as we move forward into the future.**

**The club's lifeblood is our membership and we endeavor every day to provide them with high level and memorable golf services. A well organized and well run caddie program is integral to these services and you will no doubt play an important role in it.**

**Cordially,**

**Mike**

**Mike Weiler, PGA  
Head Golf Professional**

## New Caddie Requirements

- **Must be a minimum of 14 years of age**
- **Attend one (1) caddie orientation session\***
- **Attend a minimum of 3 of 6 scheduled training sessions\*\***
- **Pass the Western Golf Association caddie test**
- **A one-time payment of \$100 to cover uniforms**

## 2018 Training Schedule

### Orientation

Saturday, March 24<sup>th</sup> - 2:00 PM – 3:00 PM

Saturday, April 7<sup>th</sup> - 2:00 PM – 3:00 PM

### Training

Tuesday, April 3<sup>rd</sup> 4:00 PM – 6:00 PM

Wednesday, April 4<sup>th</sup> 4:00 PM – 6:00 PM

Thursday, April 5<sup>th</sup> 4:00 PM – 6:00 PM

Tuesday, April 10<sup>th</sup> 4:00 PM – 6:00 PM

Wednesday, April 11<sup>th</sup> 4:00 PM – 6:00 PM

Thursday, April 12<sup>th</sup> 4:00 PM – 6:00 PM

- a. The above Training dates and times are subject to weather conditions. Please call the Golf Shop (847) 304-2810 to verify training will take place.
- b. Please dress appropriately if the weather is cool and/or wet.

## Caddie Rules and Regulations

1. When the round is completed, the member or guest will complete a caddie grading card and place it in the caddie drop box.
2. Caddies are required to complete their assignment whether it be 9, 18, 27 or 36 holes.
3. Less experienced caddies will be sent out with experienced caddies to so as to receive assistance or advice to help improve performance.
4. Assignments shall not be traded without the permission of the caddie master.
5. Caddies must arrive for work wearing the approved uniform. Beards and mustaches must be trimmed and neat, hair neat and presentable.

6. Cell phones are permitted only in the designated caddie area. They are not permitted on the golf course and will be left in the care of the caddie master before beginning the stipulated round.
7. Caddie Registration Form shall be filled out by each caddie, new or experienced, before the beginning of each season. All caddies under the age of 18 must have parental signature as well.

### **Conduct and Personal Responsibilities**

1. Caddies are not allowed on the golf course other than their stipulated round. The clubhouse, locker rooms and golf shop are off limits unless accompanied by a member. Caddies will remain in the designated caddie area located in the southwest corner of the cart storage garage.
2. Destruction of club property, bad language, boisterous behavior, rough housing, theft or defacing club property are considered bad conduct and will be dealt with accordingly.
3. Personal deportment and conduct will be of the highest caliber. Always address a member or guest as Mr. or Mrs. "Yes sir" or "Yes ma'am" are the preferred response during conversation. Caddies are not to complain about a caddie assignment.
4. All caddies of The Club at Wynstone are considered Independent Contractors and not club employees. Any injuries that may occur on The Club at Wynstone property are the responsibility of the caddie or caddie's family.

### **Rules To Observe While Caddying**

1. Once assigned to a member/guest, caddies are responsible for the golf bag, balls, clubs, head covers, etc. Keep head covers securely on wood and hybrid clubs when not in use. Caddies are required to keep clubs clean during and after the round.
2. Learn different clubs and their uses. Stand a safe distance away from your player while he/she is swinging minding the direction of your shadow so it does not interfere with player's golf ball or line of sight.
3. Caddies always stand while player is hitting their shot. Remember to watch all golf balls played by golfers in the group and mark their ending positions.

When watching the flight of the ball, use a tree or bush to help locate the ending position of the ball.

4. Caddies are to stand still while a player is making his shot and will keep ahead of him/her at all times.
5. Caddies are also responsible for making repairs to the golf course caused by their player. Replacing or filling in player's fairway divots, and raking sand bunkers are important components of this responsibility.
6. The caddie of the player whose ball is first on the green is responsible for the flagstick. If necessary, place the player's bag off the edge of the green on the way to the next tee. Care is given to the direction the caddie walks to the flagstick paying close attention to the line of all player's putts to the hole. Note: Unless fore caddying, do not leave the green until all players have putted out.
7. Learn the course, how to provide yardages to the hole and where out-of-bounds and water hazards are located.

### **Caddie Award Program Eligibility Requirements**

Points are awarded for performance as follows:

<b>Outstanding</b>	<b>5 points</b>
<b>Excellent</b>	<b>4 points</b>
<b>Average</b>	<b>3 points</b>
<b>Below Average</b>	<b>2 points</b>
<b>Needs Improvement</b>	<b>1 point</b>

### **Caddie Definitions**

"B Caddie"	First year caddie, new to The Club at Wynstone
"A Caddie"	Caddie that has caddied previously at The Club at Wynstone or another golf facility and demonstrates an understanding of the the game of golf and caddie responsibilities.
"Honor Caddie"	Experienced, providing leadership in the caddie ranks and are considered experts by the golf professional, caddie master and membership through their ratings.

## Promotions

From "B" to "A"      Requires a minimum of 20 loops and 50 total points. Register To caddie at two (2) of scheduled Monday Golf Outings.

From "A" to "Honor"      Require a minimum of 40 loops with 25 "Outstanding" Ratings and a total of 175 points. Register for at least 4 Monday Golf Outings.

Maintain "Honor"      May not receive more than 3 ratings below Excellent in A golf season.

## Caddie Pay Rates (Includes Base & Gratuity)

	<u>Carry Caddie</u>	<u>Forecaddie (1 or 2 Bags)</u>	<u>Forecaddie (3 to 5 bags)</u>
Class "B"	\$45.00	\$45.00	\$15.00 per bag
Class "A"	\$60.00	\$60.00	\$20.00 per bag
"Honor"	\$75.00	\$75.00	\$25.00 per bag

## Discipline Procedures

1. Late for assigned tee time:  
1<sup>st</sup> occurrence – Verbal warning  
2<sup>nd</sup> occurrence – 2 weeks suspension  
3<sup>rd</sup> occurrence – Termination
2. Confronting a member/guest or fighting with another caddie – Termination
3. Improper dress/deportment – Caddie will be asked to go home and rectify situation before being allowed to come back. Will miss scheduled assignment for that day.

4. Cell phone policy violation
  - 1<sup>st</sup> occurrence – Verbal warning
  - 2<sup>nd</sup> occurrence – 1 week suspension
  - 3<sup>rd</sup> occurrence – 3 week suspension
  
5. A member may request the services of a particular caddie through the caddie master/1<sup>st</sup> assistant professional or head golf professional.

### **Playing Golf**

Caddies are allowed to play golf on designated Monday's not otherwise occupied by a golf outing. Play begins at 1:00 PM and the round must be completed by Dusk. Caddies are not allowed to bring guests and are required to walk and carry their bag. Caddies are asked to keep in mind that playing golf at The Club at Wynstone is a privilege, not a right. Dress code, pace of play and care of the course are some etiquette expectations. Caddies requesting to play golf must do so with the caddie master who will provide them with a golf pass good for a given day. Passes may not be shared or provided to non-caddies.



**2018 Caddie Registration Form**

Date: \_\_\_\_\_

**Personal Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Mobile Phone #: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**Consent (Age 18 and Older):**

Caddie Signature: \_\_\_\_\_

**Parent/Guardian Signature (Under Age 18)**

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Emergency Phone #: \_\_\_\_\_